

# QUARTERLY BOARD MEETING OF THE STATE PLUMBING BOARD OF LOUISIANA

**BATON ROUGE, LOUISIANA**

**FEBRUARY 21, 2008**

**The Quarterly Board Meeting of the State Plumbing Board of Louisiana was called to order by the Chairman James Finley at 10:00 a.m.**

**The following persons were in attendance:**

<b>BOARD MEMBERS</b>	<b>ADVISORY BOARD</b>	<b>STAFF</b>	<b>GUESTS</b>
James Finley	Jim Clarke	John Barker	Louis Robein - Attorney (Bd.)
Rickey Fabra	Jim Payne	Katie Ramagos	J.C. Matt
Wendell Guillot		Christina Hymel	Ed Guillory – Home Depot
Johnny Gypin		Dara Wilson	Al Smith - Sears
		Terry Moore	Robert Jager
		Bill Landrum	Earl LeBlanc
		Joe Leger	Don Traylor
		Lloyd Bordelon	Jay Huckabee
		Nolan LeBlanc	

**INVOCATION: James Finley, Chairman**

**ROLL CALL: Christina Hymel**

**JOURNEYMAN QUALIFICATIONS**

*NONE*

**ENFORCEMENT**

*NONE*

**OTHER GUESTS**

*NONE*

**SPECIAL REQUEST**

*NONE*

**TRAINING PROGRAM APPROVAL**

*NONE*

**COMMITTEE REPORTS**

**A.) VOUCHER SYSTEM COMMITTEE**

*NO MEETING HELD*

**B.) TEST ADMINISTRATION COMMITTEE**

*NO MEETING HELD*

**PREVIOUS MINUTES**

*(December 6, 2007)*

**MOTION: to accept the December 6, 2007 minutes as presented**

**MOTION: JOHNNY GYPIN**

**SECOND: WENDELL GUILLOT**

**MOTION: CARRIED**

## **FINANCIAL REPORT**

**MOTION: to accept the financial report as presented by Rickey Fabra**

**MOTION: JOHNNY GYPIN**

**SECOND: WENDELL GUILLOT**

**MOTION: CARRIED**

## **ADVISORY REPORT**

*NONE*

## **CHAIRMAN'S REPORT**

*NONE*

## **INDIVIDUAL MEMBER'S REPORT**

*NONE*

## **ENFORCEMENT OFFICERS' REPORT**

The enforcement officers each gave their individual report.

## **EXECUTIVE DIRECTOR'S REPORT**

- 1.) **Financial standing**  
Mr. Barker stated that the board's financial standing at this point in the year is better than previous years. At this point the board's account balance is higher than this point last year and fewer renewals have been processed than at this point in the previous year.
- 2.) **Lock change**  
Mr. Barker stated that the lock on the front door of the office will be changed. Anyone holding a key to the office will need to make sure to get a new one once the locks are changed.
- 3.) **Examination Room**  
Mr. Barker stated that construction of a new exam room would be taking place in the upcoming week. The written portion of the journeyman exam will be administered in the new room.

**4.) New Employee**

Mr. Barker introduced a new employee, Dara Wilson. Ms. Wilson will fill the position in the Master Plumber Division previously held by Melissa Savoie.

**5.) Jim Clarke**

Mr. Barker stated that Jim Clarke would be taking Warren Lawrence’s place at the exam review sessions held at NITC. Mr. Barker thanked Mr. Clarke for accepting that responsibility and for all of his help with the special exams held recently. Mr. Barker also thank Rickey Fabra for his assistance with and presence at the special master exams held in New Orleans at the NITC office.

**6.) Chief Enforcement Officer**

Mr. Barker introduced Terry Moore as the new Chief Enforcement Officer for the SPBLA. This position was vacated with Warren Lawrence’s retirement at the end of December 2007.

**7.) Radio Show**

Mr. Barker announced that a new radio show is being created in conjunction with the UA, PHCC, and MCA. It is a “pro-plumbing” program that will allow listen to call in and ask questions. The show is set to begin in mid-March.

**8.) Executive Session**

Mr. Barker requested that the board enter into Executive Session.

**MOTION: to enter into Executive Session**

**MOTION: JOHNNY GYPIN**

**SECOND: RICKEY FABRA**

**MOTION: CARRIED**

Reconvened at 10:50am

**MOTION: to approve a 4% raise for Katie Ramagos**

**MOTION: WENDELL GUILLOT**

**SECOND: RICKEY FABRA**

**MOTION: CARRIED**

**OLD BUSINESS**

**A.) EXAM REPORTS**

**1.) JOURNEYMAN EXAMINATIONS**

- a.) January 12, 2008 - Wendell Guillot – *no problems*
- b.) January 19, 2008 - Keith Bienvenu – *no problems*
- c.) January 26, 2008 - John Thomas – *no problems*

**2.) MASTER EXAMINATIONS**

- a.) February 2, 2008 - Jerry Payne

**3.) SPECIAL MASTER EXAMINATION**

- a.) February 1, 2008 – John Barker – *no problems*

**B.) OTHER BUSINESS WHICH MERITS DISCUSSION**

**MOTION:** to add 15 minutes to the rough in part of the Journeyman examination  
**MOTION:** JOHNNY GYPIN  
**SECOND:** WENDELL GUILLOT  
**MOTION:** CARRIED

**NEW BUSINESS**

*NONE*

**Mr. James Finley took a moment to commend the administrative staff on their hard work. He asked the staff to please continue the good work.**

**TENTATIVE DATE FOR THE MAY, 2008**  
**QUARTERLY BOARD MEETING**

**May 8, 2008** is the tentative date of the next Quarterly Board Meeting of the State Plumbing of Louisiana.

## **ADJOURNMENT**

**MOTION:** to adjourn the Quarterly Board Meeting of the State Plumbing Board of Louisiana - 11:00 a.m.

**MOTION:** JOHNNY GYPIN  
**SECOND:** WENDELL GUILLOT  
**MOTION:** CARRIED

Respectfully Submitted,

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**James Finley, Board Chairman**

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**Rickey Fabra, Secretary / Treasurer**