



STATE PLUMBING BOARD OF LOUISIANA

*"From Hospital to Home, Your Health Depends on Proper Plumbing
— A Cornerstone of Public Health"*

TRADESMAN APPLICATION

A Tradesman Plumber licensed through the State Plumbing Board of Louisiana is qualified to independently perform repairs of existing residential plumbing systems in one- and two-family dwellings at the direction of a Licensed Louisiana Master Plumber.

1. TO QUALIFY FOR THE EXAMINATION, AN APPLICANT MUST MEET THE FOLLOWING REQUIREMENTS:

- a. **INDENTURED:** The applicant must be currently enrolled in an approved apprenticeship program through the Louisiana Workforce Commission and registered as an apprentice through the State Plumbing Board and have performed 3,000 hours of manual labor of plumbing under the direct, constant, on-the-job supervision of a journeyman or master plumber licensed by the board.
- b. **UNEDENTURED:** The applicant must be a currently registered apprentice through the State Plumbing Board of Louisiana and have performed 4,000 hours of manual labor of plumbing under the direct, constant, on-the-job supervision of a journeyman or master plumber licensed by the board.

2. **Applicants are scheduled on a first come first serve basis.** Applicants MUST submit applications no less than 30 (thirty) days before any scheduled examination. If an applicant withdraws an application at least thirty (30) days prior to the examination, fifty percent (50%) of the examination fee will be retained for administrative costs. If an applicant does not appear for the scheduled examination or cancels less than thirty (30) days prior, the exam fee will be forfeited.

3. **The Tradesman exam consists of one (1) part, 80 questions, a 3-hour written exam, and a 30-minute practical (hands-on) portion.**

The written exam is based on the following reference material:

- **2015 International Residential Code (IRC)**
- **Louisiana Title 17, Construction (Last amended December 2019)**
- **Louisiana Title 46, Professional and Occupational Standards, Part LV. Plumbers (October 2018)**

The practical portion of the exam includes a:

- **Screw Pipe Project**
- **Copper Project**

Scores cannot be given over the phone. Upon passing the examination, an applicant will be notified to complete the appropriate form and return it with a **\$40.00 fee** for their first license. Each license holder will be responsible for taking continuing education each year through an approved provider and renewing this license each year with the State Plumbing Board before December 31st to avoid delinquent fees.



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TRADESMAN APPLICATION

Please provide your current Apprenticeship Registration number: _____

- If you are an indentured apprentice, you will need to provide payroll documentation or official W2s showing proof of 3,000 hours of on-the-job supervision from a licensed plumbing company.
- If you are an unindentured apprentice, you will need to provide payroll documentation or official W2s showing proof of 4,000 hours of on-the-job supervision from a licensed plumbing company.

PLEASE NOTE: When submitting W2s, you will also be required to submit a paycheck stub to match each W2.

APPLICANT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Suffix: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Parish: _____ Date of Birth: ____/____/____

SSN: _____ - _____ - _____ Phone: (____) _____ Email: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS

Have you ever been convicted of a felony associated with the art of plumbing? **YES / NO (CIRCLE ONE)**

If you answered yes to the above question, please contact the State Plumbing Board.

Are you actively enrolled in an approved apprenticeship program? **YES / NO (CIRCLE ONE)**

If you answered yes, please list the name of the approved program you are enrolled in.

EMPLOYING ENTITY

Company Name: _____ Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

SCHEDULE OF FEES

Please submit a check or money order payable to SPBLA.

Tradesman Exam Fee	\$125.00
Processing Charge	\$10.00
Total	\$135.00

THIS PORTION MUST BE NOTARIZED.

STATE OF LOUISIANA, PARISH OF _____.

THE APPLICANT, WHOSE NAME IS BEING SWORN, DECLARED THAT THE FOREGOING STATEMENTS SUBSCRIBED TO ARE TRUE TO THE BEST OF THEIR KNOWLEDGE AND BELIEF, THAT THEY PERSONALLY SIGNED THIS APPLICATION, AND THAT THEY HAVE READ THE STATEMENTS MADE IN THIS APPLICATION AND CAN CONFIRM THE CORRECTNESS OF THESE STATEMENTS.

I HAVE READ THE INSTRUCTIONS BEFORE COMPLETING THE APPLICATION.

APPLICANT'S SIGNATURE: _____

SUBSCRIBED AND SWORN TO BEFORE ME, THIS _____ DAY OF _____ 20_____

NOTARY SEAL

SIGNATURE OF NOTARY: _____

THIS OATH MUST BE TAKEN BEFORE AN OFFICER AUTHORIZED TO ADMINISTER OATHS.



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TRADESMAN PERMIT FORM

TRADESMAN PERMIT FEE: \$75.00 (THIS FEE IS SEPARATE FROM THE EXAM FEE)

COMPLETE ALL PORTIONS OF THIS DOCUMENT & RETURN IT WITH THE APPROPRIATE FEES IN THE FORM OF A CHECK OR MONEY

ORDER PAYABLE TO: STATE PLUMBING BOARD OF LOUISIANA - 11304 CLOVERLAND AVE. BATON ROUGE, LA 70809

APPLICANT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Suffix: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Parish: _____ Date of Birth: ____/____/____

SSN: ____ - ____ - ____ Phone: (____) _____ Email: _____

Company Name: _____ Phone: (____) _____

Address: _____ City: _____ State: ____ Zip: _____

PLEASE NOTE: You must apply, or be currently scheduled, for the Tradesman exam to apply for a permit. The permit will allow the approved applicant to work as a Tradesman until the date of their examination. You will be allowed to apply for up to two permits, only if you pass at least one part of the exam.

After the expiration of the permit, the applicant must return to the direct supervision of a licensed plumber as an apprentice.

APPLICANT'S SIGNATURE: _____ DATE: _____



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TRADESMAN CANDIDATE BULLETIN

ABOUT NITC

National Inspection Testing and Certification Corporation (NITC) is a third-party provider of certification services to the Piping Industry. NITC tests and certifies personnel in Medical Gas, Plumbing, Pipefitting, HVACR, Fire Protection & Safety Systems, and related industries.

EXAMINATION INFORMATION

The State Plumbing Board of Louisiana shall determine if the candidate is qualified to take the license qualification examination. All candidates must complete an application that must be submitted no later than thirty (30) days prior to the scheduled date of the examination.

If an applicant does not appear for the scheduled examination or cancels less than thirty (30) days prior, the exam fee will be forfeited. If an applicant withdraws an application thirty (30) days prior to the examination, fifty percent (50%) of the examination fee will be retained for administrative costs.

Applications and information regarding eligibility requirements, fees, and examination dates are provided by the State Plumbing Board. The examinations are scheduled for: **MAY and OCTOBER**. The Tradesman Plumber examinations are conducted at the State Plumbing Board of Louisiana's testing facility in Baton Rouge, Louisiana at 11304 Cloverland Ave. Baton Rouge, LA. 70809. The examination for Shreveport is scheduled for **JULY** and will be conducted at the Caddo Career & Technology Center in Shreveport, Louisiana at 5950 Union Ave. Shreveport, LA 71108.

ADMISSION TO THE EXAMINATION

Once your application is approved, the State Plumbing Board will send you an Admission Letter. This Admission Letter will show the specific exam date, exam starting time, and the location of the testing facility. **NO WALK-IN APPLICANTS WILL BE ADMITTED.** Only pre-registered candidates will be admitted to the examination. If your Admission Letter is lost, or you do not receive an Admission Letter at least two (2) weeks prior to the examination date, contact the State Plumbing Board of Louisiana immediately at (225)756-3434.

EXAMINATION RESULTS

The proctor will ask for proper identification and will instruct the candidates on the proper method of completing the scantron form. A minimum of seventy percent (70%) is the required score to pass each examination category. **TESTING RESULTS WILL NOT BE GIVEN OVER THE PHONE.** The State Plumbing Board will mail to the candidate the results of their examination.

Please allow up to two (2) weeks to receive scores.



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WHAT YOU MUST BRING WITH YOU TO THE EXAMINATION

- ADMISSION LETTER (EITHER A HARD COPY OR DIGITAL COPY WILL BE ACCEPTED)
- PHOTO IDENTIFICATION (You will not be admitted for the examination without official photo identification.)
- A silent, nonprinting calculator
- A tape measure
- Two, #2 pencils

You may also bring the following materials to the examination: MUST BE HARDBACK, SOFTBACK, OR IF LOOSE LEAF, MUST BE BOUND.

- 2015 INTERNATIONAL RESIDENTIAL CODE (IRC)
<https://shop.iccsafe.org/catalog/product/view/id/41948/s/2015-international-residential-code/category/1008/>
- LOUISIANA TITLE 17, CONSTRUCTION, LAST AMENDED DECEMBER 2019
<https://www.spbla.com/wp-content/uploads/2020/09/LAC-17-DECEMBER-2019.pdf>
- LOUISIANA TITLE 46, PROFESSIONAL AND OCCUPATIONAL STANDARDS, PART LV. PLUMBERS (OCTOBER 2018)
<https://www.spbla.com/wp-content/uploads/2019/03/Title-46-Oct-2018.pdf>

PLEASE NOTE: YOU CANNOT USE OR BRING ANY REFERENCE MATERIAL THAT HAS BEEN WRITTEN IN. YOU MAY NOT WRITE IN ANY REFERENCE MATERIAL DURING THE EXAM. YOU MAY ONLY HIGHLIGHT AND TAB.

WHAT NOT TO BRING WITH YOU TO THE EXAMINATION

No cell phones, smart watches or any other type of electronic devices that are capable of recording data can be used during the examination. You will not be allowed to bring in loose pages, sticky notes, or notepads.

COPYRIGHT EXAMINATION

All examinations are the copyright property of the State Plumbing Board of Louisiana. It is against federal law to copy, reproduce, record, or distribute, in whole or any part of the examination, without written permission from the State Plumbing Board of Louisiana.

CONTENT AREAS

The Tradesman exam includes both a one (1) part open book, written exam and a two (2) part practical exam.



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PART ONE - WRITTEN EXAM: 80 QUESTIONS, 3 HOURS

Examinations are based on the following content areas. Next to each subject heading is the approximate percentage of questions in the subject area.

<u>DOMAIN AREA</u>	<u>PERCENT OF EXAM</u>
Definitions and General Regulations	35%
General Health and Safety Knowledge	2.5%
General Plumbing Repair and Service Trade Knowledge	18.75%
Plumbing Fixtures and Fixtures Fittings	10%
Sanitary Drainage and Vents	10%
Traps and Indirect Waste	2.5%
Water Supply and Distribution Systems	21.25%

PART TWO - PRACTICAL EXAM: 30 MINUTES

The second part of the exam will include a screw pipe project and a copper project. There will be no study material for this part.